

Minutes from the Commission Meeting held on

March 14, 2011

The Vice-Mayor and Board of Commissioners of the Town of Englewood met for a Public Hearing on Monday, March 14, 2011 at 5:30pm, followed in regular session at 6:00pm. The Meeting was held in the Municipal Building.

ROLL CALL

Vice-Mayor Amos Brock called the meeting to order with Commissioners Gene Coleman, Terry Hanner and Neil Moses present. *Mayor Raymond Roach was not present.*

INVOCATION

Invocation was given by Gene Coleman.

OLD BUSINESS:

CONTRACT WITH E911

Motion was made by Moses, seconded Coleman to approve a contract between the Town of Englewood and the McMinn County Emergency Communications District which will take effect April 1, 2011 and will expire on June 30, 2013. The Town agrees to pay \$21,132.41 annually with the payments being made quarterly of 5,283.10. All Ayes. A copy of the contract is attached to the minutes in the Minute Book.

BUDGET AMENDMENT TO PAY THE E911

Cass then stated that a budget amendment would need to be made to the General Fund in the amount of \$13,506.10 since the payment- which was due to the McMinn County Emergency Dispatch Center-had not been made for the last two quarters of 2010. Mayor Roach had restricted the payment due to the fact that a contract had not been established which would state the formula which was used to establish the rate charged. **Motion** was then made by Moses, seconded by Coleman to amend the budget to debit(decrease) retained earnings 27100 in the amount of \$13,506.10 and credit(increase) the General Fund Police Department professional services 42100-250 in the amount of \$6,753.05 and credit (increase) the Fire Department professional services 42200-250 in the amount of \$6,753.05. All Ayes.

ORDINANCE NO. 03-14-11-59

Motion was made by Coleman, seconded by Moses to pass on Final Reading **Ordinance No.03-14-11-59**; an ordinance establishing a policy for social media and internet posting. All Ayes.

UPDATE ON SIGNS

Discussion was then made concerning the need for new signs in town. Moses stated that he and Cass had gone through the town to determine where signs would be replaced. Moses further stated that more improvements needed to be made at the park and he would like for the Board to consider purchasing a couple of slides for the pool. Cass then said the Board would need to determine how to purchase the equipment. Further discussion will be made during the April 2011 board meeting.

BUILDING INSPECTOR

The Board then discussed the need for a Building Inspector. Cass had previously addressed the Board concerning the need to either hire someone or allow the State to take over the position. During the February Board meeting, Mayor Roach had suggested speaking with a person from Etowah to see if he would be willing to fill the position, but since Roach was not present, the Board could not determine if he had contacted the person or not. Moses then stated that he had someone in mind, but he would rather this person be in attendance before the Board made any decision regarding him. Moses further stated that this person operated a business in the town and he wasn't certain if this would be conflict or not. At this time the position has not been filled.

REPAIRS AT THE NIOTA LIFT STATION

Cass then addressed the Board concerning bids for repairs at the Niota Lift Station. Cass stated that he was waiting on bids and he would present them to the Board at the next meeting.

NEW BUSINESS:

FEBRUARY 2011

Motion was made by Moses, seconded by Coleman to approve the February 2011 Minutes. All Ayes.

REPLACE FILTER BEDS AT WATER PLANT

Cass then addressed the Board concerning bids for replacing filters at the water plant. There are two bids one from FIMCO in the amount of \$9,709.00 and one from TECHCOAT in the amount of \$10,990.00. **Motion** was then made by Coleman, seconded by Hanner to choose TECHCOAT since their bid included both beds and FIMCO's bid was \$9,709.00 per bed. All Ayes. Copies of the bids will be attached to the minutes in the Minute Book.

JOHNNY LOWE PROPERTY AT 17 SPRING GARDEN AVE

Cass then addressed the Board concerning the property at 17 Spring Garden Avenue

which reverted to the town due to delinquent taxes. City Recorder Sondra Denton then stated that back taxes went as far as 1999 and City Attorney Doris Matthews had taken the deed of the property to the Register of Deeds office for registration. The Town will then be able to list the property for sale if they deemed to do so. Coleman then stated that it would be best to sale the property.

2008 DELINQUENT PROPERTY SALE DATE

Matthews then stated that she hoped to have a tax sale for the delinquent 2008 property tax listing by summer of 2011.

2009 DELINQUENT PROPERTY TAXES

Cass then stated the 2009 delinquent property taxes had been turned over to the attorney for collection.

POOL COVERS

The Board then agreed to allow Cass to get quotes for a pool cover.

COMMUNITY CENTER RENTAL AGREEMENT

Cass then addressed the Board concerning the community center. Cass stated that the town had never had an agreement before and he gave the Board an agreement which Denton had drawn up. After discussion the Board agreed to use the agreement. Denton then addressed the Board concerning the charge to use the gas stove. City Hall personnel had been instructed by Roach to charge an additional \$25.00 for the use of the stove. Denton further stated that since a policy had not been established by the Board, she would like the Board to do so at this time concerning the rental fee, deposit and gas charge for the use of the community center. **Motion** was then made by Hanner, seconded by Coleman to charge a \$50.00 rental fee, a \$25.00 deposit, and no charge for the use of the gas stove. The applicants would need to let the City Hall staff know if the use of the stove would be needed at the time of the application. All Ayes.

2010-2011 FINANCE REPORT

Cass then gave the finance report for the period ending February 28, 2011. The Board didn't have any questions. Cass then stated the budget percentages were where they should be and the finances looked good at this time.

FIRE DEPARTMENT REPORT

No report was made.

POLICE DEPARTMENT REPORT

Police Chief Wright read the January 2011 and February 2011 Police Department reports.

DRUG FUND AMENDMENT

Cass then addressed the Board concerning Wrights request to amend the Drug Funds budget. **Motion** was then made by Coleman, seconded by Hanner to amend the budget as follows: Debit(decrease) 42129-345 funds used for drug buys in the amount of \$1,500.00 and credit (increase) 42129-312 small items of equipment in the amount of \$1,000.00 and credit (increase) 42129-320 operating supplies in the amount of \$500.00. All Ayes.

SWIM LESSONS AT THE POOL

Cass then stated that Collin Bar was requesting the use of the swimming pool to give swim lessons. The Board then stated that the use of the pool would need to be before the pool officially opened and Cass would need to find out if life guards would be needed at which time Cass said Bar would need to pay the salaries if life guards were needed.

RUN AN AD IN THE PAPER REGARDING SLUM CLEARANCE

Cass addressed the Board concerning running an ad in the DPA advising property owners of the violations of the Slum/Dirty Lots Ordinance. The Board then agreed to allow Cass to run the ad.

CLEAN UP WEEK APRIL 11-15

Cass then stated the annual clean up week will be April 11-15, 2011.

DONNA HART

Donna Hart was present to inquire of water running in her back yard. Hart wanted to know if anything could be done to stop the water flow. Cass then advised Hart that since the water flow was from a natural water way, he didn't see how anything could be done to change the way the water is flowing.

TROY HARRIS REGARDING BRUCE FRAZIER

Troy Harris then asked if anything could be done to make Bruce Frazier move his camper which is sitting across the road from Donna Hart's residence at 8 Conner Drive. The Board then stated that since the camper was on private property-they should contact the property owner. Harris then stated the property owner had been approached with this complaint.

GENERAL DISCUSSION

Cass then addressed the Board concerning citizens raking leaves in ditches causing the

ditches to overflow with water. Cass further said that leaf bags are provided and citizens do not have any reason to rake them in the ditches.

BILL BUCKLEY-LINDA DAVIS

Attorney Bill Buckley approached the Board concerning complaints that Linda Davis had made concerning Superior Sanitation's trucks being parked in an R1 zone. Buckley stated that he and Davis had visited the property in discussion which is located at 617 Englewood Avenue and he advised the Board of a zoning ordinance violations. He then instructed Denton that he wanted the Minutes to reflect that he is requesting the Towns Building Inspector to determine if there is a code violation and, if so, to issue a citation to the property owner. He further indicated that he was exhausting his administrative remedies in this matter. Buckley then informed the Board that if they were faced with a similar situation -and it was addressed and corrected -then they could be charged as having selective ordinance. Brock then stated that the Board had tried to get this issue resolved in the past and he thought it had been corrected. He further stated that he felt the issue was out of the Boards hands and the Mr. Buckley needed to work with Doris Matthews regarding the issue.

ADJOURNMENT

Motion was made by Coleman, seconded by Hanner to adjourn the meeting. All Ayes.

Raymond Roach
Mayor

Sondra Denton
Recorder