

Minutes from the Commission Meeting held on

July 9, 2012

The Englewood Board of Commissioners met on **July 9, 2012** in regular session at 6:00 P.M. The meeting was held in the Municipal Building.

Call to order by the Mayor and roll call by the City Recorder

Mayor Raymond Roach called the meeting to order with Commissioners Gene Coleman, Terry Hanner, Neal Moses and Amos Brock present. Also present were Town Manager Robert Cass and City Recorder Sondra Denton.

Invocation

Invocation was given by Amos Brock.

Approval of the June 2012 Minutes

Motion was made by Brock, seconded by Hanner to approve the June 2012 Minutes.
All Ayes

Communications from the Mayor

There were no communications from the Mayor.

Commissioner reports

There were no Commissioner reports.

Old Business:

Tennis Court Report

Cass addressed the Board with updates regarding the repairs at the tennis court.

Report on the property at 19 Spring Garden Avenue

Cass then told the Board that the house located at 19 Spring Garden Avenue had been torn down and the debris removed.

Inventory listing of Town Departments

Cass then addressed the Board stating that all town departments had turned in their inventory listings except the Fire Department at which time Billy Roach said his inventory list was gone due to a computer failure.

Bids for Demolition of the Police and Maintenance Shop Building located at 103 N. Niota Rd

The Board opened bids for the demolition and cleanup of the building located at 103 N. Niota Road. The bids were as follows:

Quality Dirt Works \$10,000; S. Excavating \$18,500; Stephens \$7,400; Collin Shadden \$8,500. **Motion** was then made by Coleman, seconded by Brock to accept the bid from Stephens in the amount of \$ 7,400.00 All Ayes

Valves at the Water Plant

Cass then addressed the Board concerning valves that need to be replaced at the water plant. Cass said that he is still waiting on bids and will keep the Board informed.

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New Business:

Town Manager Cass to give the June 2012 Financial Report

Cass read the June 2012 Financial Report. There were no questions or comments from the Board. Cass then stated the total available revenue as of June 30, 2012 was \$1,132,478.84.

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Town Manager Cass to discuss the 2011-2012 Fiscal Year Report

Cass then gave a preliminary 2011-2012 Fiscal Year Report. There were no questions or comments from the Board.

First Reading of Ordinance No. 07-09-12-68; an ordinance amending the 2011-2012 fiscal year budget (A copy of the ordinance will be available at City Hall on 07-09-2012.

After discussion concerning budget amendments, motion was made by Brock, seconded by Moses to pass on First Reading Ordinance No. 07-09-12-68; an ordinance permitting City Recorder to amend the 2011-2012 Fiscal Year Budget with appropriate amendments which will bring all departments in line with the Comptrollers requirements. *(The complete ordinance will be available during the Final Reading of the Ordinance.)* All Ayes

Discussion concerning a Land Use and Transportation Policy

The Board then discussed the adoption of a Land Use and Transportation Policy. Motion was then made by Coleman, seconded by Moses to pass on First Reading an ordinance to adopt the policy. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Nay.

Town Manager Salary Increase

Discussion was made concerning the Town Manager's annual salary increase. Brock said he felt that when an annual salary increase was given to employees the town manager should be included in that increase. Motion was then made by Brock to increase the Town Managers salary by 3%; the motion failed for lack of second. Coleman then said that Cass had not received the 3% salary increase for the last three (3) years and he also stated that Cass drives his personal vehicle to do town jobs and he needed to be compensated for that also. Coleman further stated that when you have a Town Manager like Cass then you have a good leader. He also stated that all of the employees' try their hardest because of the fact that Cass does his best. Motion was then made by Coleman, seconded by Hanner to increase Cass's salary by 10%. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye, and Roach Nay.

Police Department Report

Police Chief Darrell Wright read the June 2012 Police Department report.

Fire Department Report

Fire Chief Billy Roach read the June 2012 Fire Department report. Roach then requested the Fire Department Line Items for Operating Supplies be increased by \$3,800 and Repair and Maintenance Services be increased by \$1,000.00 Motion was then made by Brock, seconded by Moses to pass on First Reading an Ordinance amending the Fire Departments Line Items Repair and Maintenance Services by \$ 1,000 and Operating Supplies Line

Item by \$3,800. All Ayes. After further discussion regarding allowing the Fire Chief to bid on GovDeals for a ladder truck motion was made by Brock, seconded by Roach to bid on the truck. The motion failed to pass with the following roll call; Coleman Nay, Hanner Nay, Moses Abstain, Brock Aye and Roach Aye.

General Discussion

Moses then addressed the Board and the audience regarding Cass and Roach's' job performance. He said that Cass and Roach worked hard for the town.

Cass then told the Board that Rhonda Cooley's water tap had been set. He then addressed the Board with the survey results with the highest complaint being the need for sidewalks.

Any Other Business to Legally Come Before the Board

Jerry Shirk addressed the Board concerning the charter and asked Brock if he was legal to sit on the Board of Commission and still be a Constable for McMinn County. Brock then informed him that he was eligible to do both.

Cass then told the Board that Kelly Austin had asked if the football league to have a free pool party during football signups. The Board agreed to allow the pool party and further stated that if any other leagues of the town requested a pool party allow them to have one also.

Adjournment

Motion was made by Brock, seconded by Moses to adjourn the meeting. All Ayes

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Mayor

Recorder